



rear-facing • forward-facing • booster seat • safety belts

February 2015 Supplemental Instructor Update:

This was sent to all Instructors and Instructor Candidates on February 25, 2015. If you did not receive please check your spam folders and make sure your email address is current in your online Safe Kids certification profile. Thank you!

NHTSA, in cooperation with the National Child Passenger Safety Board and Safe Kids Worldwide, has revised the NHTSA curriculum DVD. Based upon feedback the CPS Board recently received from Instructors, NHTSA is happy to highlight the new updates below. A revised DVD with all of the new PowerPoint slides (as well as all other course materials) is being mailed out to Instructors now. You should get it in the next week.

The New PowerPoint has enhanced options for those individuals using PowerPoint 2007 or newer (for those Instructors using a version of PowerPoint older than 2007, please see the attached instructions). The 2015 instructor DVD has .pptx files, and embedded videos. TEST THEM. If the videos do not work, use the .ppt files instead. It is important to test the videos to be sure they work on the computer you will be using for the course.

*** With the exception of one new slide, this is **NOT** new content. ***

In the updated PowerPoint you will find:

- Slides referencing activities and progress checks in each module have been added.
- Additional information from the Instructor Guide (IG), previously not addressed in the PowerPoint, has been included. This is NOT new content; we have just included slides to match all Instructional content. We have tried to improve the flow of information being presented in the classroom by providing additional teaching prompts for instructors.
- In Module 4, there is one slide (4-13b) with new content not previously referenced in the IG. This slide provides clarification on how to check for seat belt lockability. These tips were provided in an instructor email on October 15, 2014. Here is a link to that content: <http://ow.ly/IAhAa>
- New slides are clearly designated. We wanted to maintain the slide order in the Instructor Guide that references specific slides. New slide numbers are designated with a letter (Ex: 3-5a). They are also printed in red on the screen – as an additional visual cue for the instructor. Finally, there is a notation in the notes section of the slide: “This slide is NEW.”

We also wanted to provide a new option for presenting information during class. All relevant notes from the IG have been pasted into the notes section of every PowerPoint slide throughout the curriculum. This includes references to the Technician Guide (TG),

instructor talking points and instructor notes. For Instructor teams using PowerPoint 2007 or newer, you can view this information while presenting by using the following steps:

1. Open the module in PowerPoint.
2. Across the top of the tool bar, select the tab for "Slideshow."
3. In the section of the toolbar labeled "Monitors" select the check box for "Use Presenter View." (NOTE: This will only work when viewing on multiple screens).
4. Begin slideshow. The screen being viewed by your students will show the full PowerPoint slide. However, the screen you are viewing from your computer will show a reduced version of the PowerPoint slide on one side of the screen and the entire notes section of the slide on the other side of the screen. So rather than flipping through your IG, you will have all of the notes right in front of you on the screen.

We hope that these changes will be helpful as you teach the curriculum.

Sincerely,

National Child Passenger Safety Board

www.cpsboard.org