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January 2015 Instructor Update:

This was sent to all Instructors and Instructor Candidates on January 15, 2015. If you did not receive please check your spam folders and make sure your email address is current in your online Safe Kids certification profile. Thank you!

This month's instructor email from the National Child Passenger Safety Board highlights changes that are being made to the curriculum PowerPoint. You provided feedback and we listened. We are happy to announce some new updates below. A revised DVD with all of the new PowerPoint slides, (as well as all other course materials) will be sent to instructors. We will provide more information when the new DVDs are ready and being shipped.

- Slides referencing activities and progress checks in each module have been included.
- Slides referencing additional information from the Instructor Guide (IG), previously not addressed in the PowerPoint, have been included. This is NOT new content. We were simply trying to improve the flow of information being presented in the classroom, by providing additional teaching prompts for instructors.
- In Module 4, there is one slide (4-13b) with new content not previously referenced in the IG. This slide provides clarification on how to check for lockability. These tips were provided in an instructor email on October 15, 2014.
- New slides are clearly designated. So as not to throw off the references to specific slides already included in your IG, new slide numbers are designated with a letter (Ex: 3-5a). They are also printed in red on the screen – as an additional visual cue for the instructor. Finally, there is a notation in the notes section of the slide: “This slide is NEW.”
- A comprehensive overview document will also be provided, should you want to update your IG with notations about the updated slides.

We also wanted to provide a new option for presenting information during class. All relevant notes from the IG have been pasted into the notes section of every PowerPoint slide throughout the curriculum. This includes references to the Technician Guide (TG), instructor talking points and instructor notes. To view this information while presenting, please review the following steps:

1. Open the module in PowerPoint.
2. Across the top of the tool bar, select the tab for “Slideshow.”
3. In the section of the toolbar labeled “Monitors” select the check box for “Use Presenter View.” (NOTE: This will only work when viewing on multiple screens).
4. Begin slideshow. The screen being viewed by your students will show the full PowerPoint slide. However, the screen you are viewing from your computer will

show a reduced version of the PowerPoint slide on one side of the screen and the entire notes section of the slide on the other side of the screen. So rather than flipping through your IG, you will have all of the notes right in front of you on the screen.

Last, but not least, the board needs your help to make this update go as smoothly as possible. We are asking instructors to complete a very short survey to let us know what type of computers are being used to teach the curriculum and which version of the curriculum works best on your computer. Please take 2 minutes and complete the survey at: <http://ow.ly/Hf4av>

We hope that these changes will be helpful as you teach the curriculum. We value your input. Please continue to provide feedback via the Materials Feedback form at: <http://ow.ly/Hf4se>

Sincerely,

National Child Passenger Safety Board

www.cpsboard.org