



NATIONAL
**CHILD PASSENGER
SAFETY** BOARD

A program managed by the National Safety Council

rear-facing • forward-facing • booster seat • safety belts

**Do you wish there were more tech updates in your area?
Did you know you can set up an update?**

Use this CEU toolkit and it's as easy as 1-2-3! This toolkit contains everything you need to conduct a successful CEU Tech Update at a local store. This update provides technicians with hands-on experience as they learn about new seats and technologies.

Use elements of the toolkit to put together a local update for techs in your area.

Be the CEU HERO!

In this toolkit you will find many sample resources.

- **Planning**

- Letter to store manager asking for permission

- Letter to techs explaining the CEU opportunity

- CEU preapproval request form

- **Let's earn CEU's!**

- Tips for a successful update

- Sample activities and agendas

- **Wrap up**

- Certificate of attendance

- Thank you letters for the store and techs

- Feedback form (Class Evaluation)

See? **Everything you need in one place and ready to go!**