

## Pre-approval Application for Category 1 or 4 CPS CEUs

**This is optional.**

Do not submit multiple forms for the same event. Sessions may be submitted for review one time only.

TYPE or PRINT USING AN INK PEN

Contact name: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Circle or highlight one:** In-person session (category 1)    Online/Web Session (category 4)

Update/Conf. name (if applicable): \_\_\_\_\_

Target audience: \_\_\_\_\_

Date of update: \_\_\_\_\_

City/State of update: \_\_\_\_\_

How will proof of attendance be provided to attendees? (required)

Please submit at **least 2 weeks** before the event to allow adequate time for review. Applications will be reviewed, and a response will usually be provided within three (3) business days by email.

Note: The assigned Event ID may be used for 1 year from the date of the initial workshop or update. To use the same event ID, the original agenda must be followed, and the content reviewed, updated if necessary. Send Safe Kids an email (email address is on preapproval application) with the Event ID, date, city/state and confirm the content has been reviewed. This assures CEU content is current technical information that will build upon the skills of certified technicians as they prepare for recertification.

Complete this application and submit by  
email to Stephanie: **sheitsch@safekids.org**

Results: _____ # CEUs	Reviewed by _____	Date: _____	EventID: _____	9/2019
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## Technical Update Information Page

Safe Kids reviews sessions based on the session description and time as submitted. To ensure appropriate assessment on CEU eligibility, please provide clear details of **technical content**.

Improving CPS technical knowledge is the core requirement for CEUs to count toward recertification. Examples include instruction in the latest LATCH technology, and attending CR manufacturer workshops/product updates, a CPS panel at conferences, vehicle manufacturer workshops, and vehicle safety features specific to occupant protection. Additional information on CEUs can be found at [Continuing Ed Units](#).

Examples:

- A session called “New Car Seats” – 60 min is obviously new CPS technical content would be approved for 1 CEU
- A session called “Automated Vehicles” – 60 min is not obviously covering new vehicle technology. Details, such as how much time is expected to go over collision avoidance technology (CEU-eligible) vs general discussion of “drivers” (not CEU-eligible), would provide much-needed detail.
- A good example of technical content: Transition from Booster to Belt (1 CEU) Time: 9:15 am – 10:15 am  
In this session Technicians will learn about injury mechanisms associated with a child using an adult seat belt.

Unsure? Contact Stephanie at [sheitsch@safekids.org](mailto:sheitsch@safekids.org).

Please provide a **detailed agenda** with times, breaks and a basic description of session content. You may provide an attached agenda and describe **session content in this area**.