



## National Digital Car Seat Check Form – Data Collection for Program Managers

With support from the National Highway Traffic Safety Administration (NHTSA), the National Safety Council (NSC) along with program partners has developed an electronic car seat data collection platform known as the National Digital Car Seat Check Form (NDCF).

The NDCF is a free, optional resource offered for all currently certified child passenger safety technicians (CPSTs) and CPS program managers to streamline data collection and reduce reporting burdens associated with compiling and sorting data collected on a paper car seat check form. The NDCF allows programs to electronically capture important car seat check data.

Program managers can utilize car seat check data collected to monitor trends, track seat distribution, and accurately report seat check activity. Data collected can be used to support local level education and safety messaging.

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### NDCF Platforms

Account holders can access the NDCF through several different platforms.

- **Web** - The web-based check form requires internet access and can be accessed on a computer, tablet, or phone.
- **Mobile** - A mobile App available in iTunes, Google Play, or Amazon provides the ability to collect car seat check data in rural areas where internet access or connection to Wi-Fi are limited.
- **Paper** - A paper car seat check form.

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### Data Access

The NDCF is a secure, tiered-access data retrieval system.

- **Certified CPS Technicians:** Currently certified CPSTs who have created NDCF accounts have access to their own seat check data.
- **Program Managers:** Once approved, program managers have immediate access to real time data collected through the NDCF, which allows for easy and efficient data sharing.
- **State CPS Program Coordinators:** Have access to data collected in their respective state.

All data collected is stored on a secure server and does not contain any personal identifiers. Considering the professional obligation to respect privacy rights of parents and caregivers, personally identifiable information (PII) is not collected through this digital resource.

Program managers can request access to agency data collected through the NDCF by contacting [info@carseatcheckform.org](mailto:info@carseatcheckform.org).

**For more information:**

Website: [CarSeatCheckForm.org](http://CarSeatCheckForm.org)

Training and field support: [training@CarSeatCheckForm.org](mailto:training@CarSeatCheckForm.org)

Account Support: [info@carseatcheckform.org](mailto:info@carseatcheckform.org)

Resources: [cpsboard.org](http://cpsboard.org)