National Child Passenger Safety Board Meeting
January 6, 2021

Meeting (via conference call) called to order by Lonny Haschel at 11 AM EST

Members Attending
☒ Lonny Haschel, Chair
☒ Mandi Seethaler, Vice-Chair
☒ Jennifer Pelky, Vice-Chair Elect
☒ Laura Dunn
☒ Stephanie Heitsch
☒ Tammy Franks
☒ Marilyn Bull
☐ Mike Chappell
☒ Randy Chhabra

☒ Denise Donaldson
☒ Judy Hammond
☒ Krystal Phillips
☒ Drew Kitchens
☒ Ron Kremer
☒ Kellie O’Riordan
☒ Jim Savage
☒ Bob Stevens

Guest(s): Debbie Landoskey and Thelma Kuska

Reminder: Members are asked not to call in to the meeting while driving a motor vehicle. Employees of the National Safety Council cannot continue to host a call while any individual is driving a motor vehicle and using a cell phone regardless if using it hand-held or hands-free. Thank you!

Welcome - Lonny Haschel

- Lonny welcomed the Board to the January 2021 meeting held on National Shortbread Day!
- Lonny reviewed the NCPSB Opening Statement and reminded the Board that Members are not to call in to the meeting while driving a motor vehicle.
- See above notation of Members in attendance.
- Approval of November 2020 NCPSB Meeting Minutes was rescheduled to February Curriculum Committee meeting.
- The Board participated in an icebreaker activity to facilitate team building. The topic of the icebreaker is “What are you looking forward to in the new year?” The activity was well-received by all Members.

Program Update: NHTSA - Laura Dunn and Judy Hammond

- NHTSA will be holding a webinar on TU, 1/12/21 @ 1 pm ET reviewing 2020 (Q1-Q3) trends in traffic safety – less volume of traffic but fatalities are higher than anticipated.
• Rulemaking in progress:
  o Update Child Seat Data in FMVSS No. 208, Appendix A-1 NPRM (2127-AL90) published October 29, 2020 at 85 FR 68541
    ▪ Proposes to update the child restraint systems (CRSs) listed in Appendix A-1.
    ▪ These CRSs are used by NHTSA in air bag suppression and low risk deployment testing.
    ▪ This rulemaking seeks to reduce regulatory burden on vehicle manufacturers to certify to the standard using CRSs that are no longer in production.
    ▪ Comment period closed December 28, 2020.

  o Part 572 Q3s 3-year-old Side Impact Dummy Final Rule (2127-AL04) published November 3, 2020 at 85 FR 69898
    ▪ Would incorporate a new test dummy to evaluate injuries to children in side impact crashes.
    ▪ The dummy is proposed to be used in a MAP-21 required rulemaking adopting a side impact protection requirement in FMVSS No. 213, "Child restraint systems".

  o Upgrade FMVSS No. 213 for Improved Child Occupant Protection NPRM (2127-AL34) published on November 2, 2020 at 49 CFR 571
    ▪ Responds to statutory requirements of MAP-21 § 31501(b)(1).
    ▪ Proposes updates that could better replicate real world crash conditions and reduce some regulatory owner registration and labeling requirements on manufacturers.
    ▪ More information is available at https://www.regulations.gov/.

• NHTSA is updating creative for the CPS and heatstroke campaigns.
  o Heatstroke will have a new video around gained access issue.

• Judy is actively working with Regions to keep training contacts and inspection stations information up-to-date.

• Judy reported that NHTSA is in the process of getting final allotment of money out.

Program Update: Safe Kids Worldwide/Certification – Stephanie Heitsch

• Certification numbers:
  o CPSTs in 2019: 41,318
    CPSTs in 2020: 36,482
  o CPSTIs in 2019: 1,800
  o CPSTIs in 2020: 1,728
  o ICs in 2019: 25
    ICs in 2020: 34

• Recertification
  o 2019: 12,104
  o 2020: 7,759
    ▪ November and December had a 47% recertification rate.
    ▪ Debbie, CPS Auditor, is sending personal emails asking why CPSTs have expired and offering extensions due to COVID.
• Courses held March – December 2020
  o Renewal Testing Courses: 26
  o Certification Courses: 276

• Webinars
  o There were 850 registrants for *Head, Shoulders, Knees and Toes* with Dr. Mansfield!
    ▪ 500 people were able to participate.
    ▪ The webinar is posted on [cpsboard.org](http://cpsboard.org).
  o Upcoming webinars include:
    ▪ January: CPS in Trucks with Denise Donaldson
    ▪ February: 3 part series with Manufacturers (3 on one webinar) and MACPS Harmonized Statement
    ▪ March: Chicco

• Safe Kids Worldwide is starting the interview process for the Certification Advisor and Senior Program Associate positions.

**Program Update: National Safety Council/NCPSB – Tammy Franks**

• Car Seat Basics e-learning is launched.
  o Working to streamline the access process.
  o State specific information cannot be added to the training.
    ▪ Learners are sent to GHSA to look up state specific child passenger safety laws.
    ▪ Kerry Chausmer at GHSA can help to update state law information if needed. Send requests to kchausmer@ghsa.org.

**Curriculum Committee – Kellie O’Riordan/Tammy Franks**

• Debbie Landoskey and Thelma Kuska joined for the Curriculum Committee portion of the call.

• The Board reviewed the FINAL 2021 proposed revisions to the 2020 *National Child Passenger Safety Technician Certification Training* materials.
  o Revisions will be made to the curriculum annually in January of each year.
  o Tammy thanked everyone for the time spent reviewing the materials and the suggestions made.
  o All materials were piloted by Lonny in Texas and Mandi in Alaska in December 2020. Minor changes were made after the Texas course prior to the Alaska course.
  o The Board discussed additional suggestions received from Denise.
  o *Motion*: Jennifer Pelky moved to accept the revisions with the edits made during the call.
  o *Second*: Mandi Seethaler
  o *Decision*: The motion carries.
  o The next step is processing the revisions and related materials.
    ▪ Please let Tammy know if you are interested in reviewing final materials.
    ▪ Anticipated release date is early February.
Executive Committee - Lonny Haschel

- Review of proposed changes to Vice-Chairperson Elect sections in both the Bylaws and Member Handbook clarifying the role of the Vice-Chairperson Elect.
  - Motion: Mandi Seethaler moved to accept changes as written.
  - Second: Kellie O’Riordan
  - Decision: The motion carries.

- Toyota 4 Good Grant Update
  - Thank to Toyota for the generous support of the Board.
  - Tammy requested funds for 2 360-degree cameras and lavaliers to be used to develop videos for the hybrid Certification training curriculum.
    - The equipment will be housed at NSC or with Tammy at her home office.
    - Motion: Marilyn Bull moved to designate funds not exceeding $2,000.00 to purchase 2 360-degree cameras and lavaliers.
    - Second: Ron Kremer
    - Decision: The motion carries.
    - Please let Tammy know if you are willing to take video and have access to resources.

Membership Committee - Mandi Seethaler/Jennifer Pelky

- Mandi thanked everyone for the efforts with the Membership selection process this year.
- The Membership Committee brought forward nominations for the 2021-2024 Public Safety Fire/EMS and 2021-2024 Public Safety: Law Enforcement Field Representatives.
- The Board approved the nominations by majority vote.
  - Mandi will notify new Members today.
- Mandi asked for volunteers to serve as a Board Buddy/mentor for new Members.
- New Member Orientation is scheduled for FR, February 12 @ 11 am ET.
  - All Members are invited to attend and should have received a meeting invite.
  - Committee Chairpersons should plan to give a brief (2-3 minutes) overview of the activities of the committee.

Data Committee - Denise Donaldson

- Due to time constraints, the committee report out was tabled.

Communications Committee - Ron Kremer/Randy Chhabra

- 2021 CPS Awards
  - The CPS Technician and Instructor of the Year received positive accolades during the vetting process.
  - The CPS Team of the Year is still being vetted. The Communications & Engagement Committee will bring forward a motion once the CPS Team is vetted. A digital vote will be conducted.

Certification/Recertification – Drew Kitchens/Lonny Haschel

- Due to time constraints, the committee report out was tabled.

Other Business - Lonny Haschel

- Mandi suggested that we consider making the meeting time longer.
The May 2021 full Board meeting will be virtual as NSC will not return to the office until July 2021.

Meeting Adjourned by Lonny Haschel at 12:30 pm EST.

Minutes respectfully submitted by Tammy Franks, NCPSB Secretariat.