



National Child Passenger Safety Board Meeting March 8, 2023

The meeting was called to order by Jennifer Pelky at 11:00 am ET.

Members Attending:

- | | |
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| <input checked="" type="checkbox"/> Jennifer Pelky, Chair | <input checked="" type="checkbox"/> Tammy Franks |
| <input checked="" type="checkbox"/> Jim Savage, Vice-Chair | <input checked="" type="checkbox"/> Amanda Jackson |
| <input type="checkbox"/> Scott Downing, Vice-Chair Elect | <input checked="" type="checkbox"/> Cass Herring |
| <input checked="" type="checkbox"/> Daniella Brown | <input checked="" type="checkbox"/> Kellie O’Riordan |
| <input checked="" type="checkbox"/> Marilyn Bull | <input checked="" type="checkbox"/> Krystal Phillips |
| <input checked="" type="checkbox"/> Jessica Butterfield | <input checked="" type="checkbox"/> Kristel Robison |
| <input checked="" type="checkbox"/> Denise Donaldson | <input checked="" type="checkbox"/> Mandi Seethaler |
| <input checked="" type="checkbox"/> Laura Dunn | <input checked="" type="checkbox"/> Justin Young |

Guest(s): Ron Kremer, Claudia Summers

Reminder: *Members are asked not to call in to the meeting while driving a motor vehicle. Employees of the National Safety Council cannot continue to host a call while any individual is driving a motor vehicle and using a cell phone regardless if using it hand-held or hands-free. Thank you!*

Welcome – Jennifer Pelky

- The Board was welcomed to the March 2023 full Board meeting.
- The Board was reminded that we meet in executive session and meeting participation while driving a motor vehicle is not allowed.
- The public meeting minutes for the January 2023 full NCPSB meeting were reviewed.
 - *Motion:* Justin Young moved that January 2023 meeting minutes be approved with the suggested edits.
 - *Second:* Mandi Seethaler seconded the motion.
 - *Discussion:* None.
 - *Decision:* The motion carried.

Program Update – NHTSA Headquarters and Regions – Laura Dunn and Amanda Jackson

- Ann Carlson was named acting administrator of the agency.
- Region 4 updates were provided.

- Car seat checks are being conducted during the month of April as part of the month of the military child campaign.
- A presentation on the revised *Child Passenger Safety on School Buses National Training* curriculum was provided to Region 8.
- Nevada CPST's participated in *National Reading Week* by reading traffic safety books.
- Region 9 is also participating in the month of the military child.
- Arizona and Hawaii conduct car seat checks at military bases during that that month.
- Questions from the regions were discussed by the Board.

Program Update: Safe Kids Worldwide/Certification – Cass Herring and Krystal Phillips

- Update provided on planned activities for assessments, certification, course audits and staffing.
 - A [hybrid delivery FAQ](#) is now available on the Safe Kids Certification website.
- Safe Kids PrevCon
 - Updates were provided to the Board.
 - The conference is scheduled for July 23 – 26, 2023 at the Gaylord National Resort and Convention Center in National Harbor, MD.

Program Update: National Safety Council – Jessica Butterfield

- The *Children in Hots Cars* e-learning, English version, had its highest number of completions in January 2023: 238.
- The CPS Team at NSC is working on promotion efforts of introductory trainings and group delivery option.
 - Newsletter articles will be running in NSC publications.
- Standing guest Ron Kremer delivered a report on NCPSB social media efforts.

Executive Committee – Jennifer Pelky

- A Committee participation proposal was presented and discussed.
 - Tabled for further discussion.
- Toyota4Good funding has been approved to support Board activities for 2023.
- A Lifesavers update was provided.

Community Engagement Committee – Mandi Seethaler and Daniella Brown

- The first meeting of Always a Board Member was held and review was provided.
 - Board members were encouraged to participate.
- Upcoming social media schedule was discussed.
 - Reach out if you need assistance with your scheduled social media posts.
- The CPS Coordinator Forum schedule has been set for the year.
- 2023 and 2024 CPS Awards timelines were reviewed.

Membership Committee – Jim Savage and Scott Downing

- The Board was provided an overview of the membership committee process, projects and goals.
- The Board discussed core competencies and possible collaboration with the Data Committee.

Curriculum Committee – Tammy Franks

- Child Passenger Safety Learning Portal at carseateducation.org
 - Additional course catalog pages were added to increase ease use when sorting courses.
 - *Car Seat Basics* currently has over 3,900 completions.
 - General education courses such as *Children in Hot Cars* and *Car Seat Basics* now has its own URL: carseateducation.org/general-education
- *National CPST Certification Training* - Hybrid Offering
 - 25 completed classes
 - 4 active classes
 - 104 active Hybrid endorsement trainings
 - 192 Hybrid endorsed instructors
- *Ready, Set, Go Hybrid!* Webinars
 - Last session will be held in March.
 - Transition to *How to Hybrid* webinars after Lifesavers.
- Other Curricula Updates
 - *Child Passenger Safety on School Buses National Training*
 - CPST Version
 - Launching March 2023
 - Designed for currently certified CPSTs
 - In-person and hybrid delivery formats
 - 3.5 CPST CEUs
 - Pupil Transportation Version
 - Launching May 2023
 - Designed for non-CPSTs
 - In-person and hybrid delivery formats
 - 3.5 CPST CEUs
 - All versions will have same CEU number.
 - Enrichment calendar is filling up.
 - Volunteers from the Board are needed for instructor prep guide review.
 - *CSB for Law Enforcement* working group was discussed.
- *How to Hybrid* Lifesavers pre-session update was provided.

Data Committee – Denise Donaldson and Justin Young

- Status of the NDCF was discussed.
 - Send in feedback by July 1 for October 2023 update.
- The state and territory crash data project was discussed.
 - The Board was thanked for contributing to the review of the committee's crash data information that was compiled for this project.
 - The April CPS Coordinator Forum will be on this topic.

Certification/Recertification Committee – Cass Herring and Justin Young

- An update on certification and recertification numbers was given.
 - There are approximately 37,000 CPSTIs and CPSTs currently.
 - Recertification rate for January and February 2023 is 53.5%.
- Hybrid course certification rates were provided.
- The Board discussed instructor seat sign-offs and mock scenarios.
- CEU Webinar content and schedules were discussed.
- Board position statements and policy was discussed.

The meeting was adjourned by Jennifer Pelky at 1:02 pm ET.