

NATIONAL  
**Child Passenger  
Safety** BOARD

an nsc managed program



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**National Child Passenger Safety Board Meeting  
Wednesday, March 13, 2024**

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The meeting was called to order by Jim Savage at 10:00 a.m. CT.

**Members Attending – Kyndra Webb**

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| <input checked="" type="checkbox"/> Jim Savage, Chair                 | <input checked="" type="checkbox"/> Amanda Jackson   |
| <input checked="" type="checkbox"/> Scott Downing, Vice-Chair         | <input checked="" type="checkbox"/> Britney Lombard  |
| <input checked="" type="checkbox"/> Kristel Robison, Vice-Chair Elect | <input checked="" type="checkbox"/> Liz Perez        |
| <input type="checkbox"/> Daniella Brown - Excused                     | <input checked="" type="checkbox"/> Krystal Phillips |
| <input checked="" type="checkbox"/> Marilyn Bull                      | <input checked="" type="checkbox"/> Anna Red         |
| <input checked="" type="checkbox"/> Emily Burton                      | <input checked="" type="checkbox"/> Mandi Seethaler  |
| <input checked="" type="checkbox"/> Laura Dunn                        | <input checked="" type="checkbox"/> Kyndra Webb      |
| <input checked="" type="checkbox"/> Tammy Franks                      | <input type="checkbox"/> Justin Young - Excused      |
| <input checked="" type="checkbox"/> Cass Herring                      |  |

**Guest(s):**

- Claudia Summers – National Safety Council
- Denise Donaldson – Safe Ride News
- Ron Kremer – National Safety Council
- Lucy Lantz – Transport Canada
- Thelma Kuska
- Kimberly Loughlin
- Jennifer Pelky
- Michael Munson

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**Welcome – Jim Savage**

- The Board was welcomed to the March 2024 Full Board meeting.
- The Board was reminded that meetings are held in executive session.
- The Board approved October 2023 meeting minute with edits.

**NHTSA Update – Laura Dunn and Amanda Jackson**

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[cpsboard.org](http://cpsboard.org)



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- NHTSA head quarters had no updates for this meeting.
  - Amanda Jackson shared two webinars, one for the CPS Coordinator Forum and one for the NCPSB webinar series.

### **Safe Kids Update – Cass Herring and Krystal Phillips**

- Safe Kids is re-shooting videos and updating Skills 3 for the 2024 CPST Curriculum.
- Krystal Phillips shared that Safe Kids has launched the 2024-2026 strategic plan.

### **NSC Update – Tammy Franks**

- Ron Kremer updated cpsboard.org home page for pediatric vehicular heatstroke awareness.

### **Executive Committee – Kyndra Webb and Jim Savage**

- Jim Savage reminded the NCPSB to make hotel reservations for the May in-person meeting.
- Jim Savage reminded Members to submit travel reimbursement requests, if needed.
- Executive Committee shared volunteer activity ideas for the May in-person meeting.

### **Data Committee – Kristel Robison**

- Amanda Jackson reported that the Data Committee is making progress with the NDCF webinar to promote the use of the NDCF.

### **Membership Committee – Kristel Robison and Scott Downing**

- 6 new Members have been on boarded in the past year.
- 1-2 positions to fill in the 2024-2025 year depending on who is chosen for Vice-Chair Elect in May.
- Scott Downing presented the membership timeline.
- Membership Committee will update the application questions at the next meeting.

### **Community Engagement Committee – Daniella Brown and Mandi Seethaler**

- Mandi Seethaler shared an update on Always a Board Member meeting.
  - Community Engagement Committee has requested AABM attendees to participate in social media posts and videos.
- There will be a past/current Board Member gathering at Lifesavers 2024.



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- Community Engagement Committee has updated the National CPS Awards nomination questions.
  - 2025 National CPS Awards will be open at Lifesavers once the 2024 winners are announced.
  - Ron Kremer shared an updated on our social media channels.

### **Curriculum/Certification/Recertification – Tammy Franks**

- On behalf of Justin Young, Kyndra Webb shared webinar schedule and requests for moderators.
- Tammy Franks shared Hybrid course completions.
- CPS Learning Portal turns 2 years old in March 2024.
  - During the first two years, we have had 45,000 course completions.
- Tammy Franks shared line art updates.
- Tammy Franks presented a call for CPS Instructors to participate in the welcome video and field reviewers.
- Tammy Franks shared updates on supplemental documents: which documents we will keep, keep with edits or retire.
- The Board discussed how US CPS Instructors will share or present Canada-specific information.
- Module 4 of Technician Guide was discussed as a Board.
  - Discussion topics included lay out, tech tips, columns and icon use.
- NCPSB Members discussed how we will share the videos from the *2024 CPST Certification Training*.

The meeting was adjourned by Jim Savage at 12:00 p.m. CT.