

NATIONAL
**Child Passenger
Safety** BOARD
an **nsc** managed program



Wednesday, September 11, 2024

The meeting was called to order by Kristel Robison at 10:00 AM CT

Welcome – Kristel Robison

- The Board was reminded that meetings are held in executive session.

Members Attending – Kyndra Webb

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| ☒ Scott Downing, Chair | ☒ Britney Lombard |
| ☒ Kristel Robison, Vice- Chair | ☒ Shannon Martinello |
| ☒ Daniella Brown, Vice-Chair Elect | ☐ Michael Munson |
| ☒ Emily Burton | ☒ Liz Perez |
| ☒ Laura Dunn | ☒ Krystal Phillips |
| ☒ James Fitzpatrick | ☒ Anna Red |
| ☐ Tammy Franks | ☒ Marie Snodgrass |
| ☒ Cass Herring | ☒ Kyndra Webb |
| ☐ Amanda Jackson | |

Guest(s):

- ☒ Claudia Summers – National Safety Council
- ☒ Denise Donaldson – Safe Ride News
- ☒ Ron Kremer – National Safety Council
- ☒ Alison Knieling – NDCF
- ☒ Julie Brewer – NDCF
- ☒ Jennifer Booge – National Safety Council/NDCF
- ☒ Ron Kremer – National Safety Council
- ☒ Mandi Seethaler

NHTSA Update – Laura Dunn

- No agency updates but provided NHTSA Region updates on behalf of Amanda.

NHTSA Regions – Laura Dunn

- The NHTSA Regions are planning for Child Passenger Safety Week 2024.
- Laura provided updates on regions 1, 4, 7, 8,



Safe Kids – Cass Herring

- As of the date of this meeting, there are 7,613 new CPST in 2024 and on pace to pass the number of new CPSTs in 2023.
- Total number of Technicians, Instructors and Instructor Candidate: 40,405.
- Safe Kids is participating in Child Passenger Safety Week throughout the US, including participating in tech classes.
- Safe Kids announced the release of the updated [booster report](#) in partnership with The Ohio State University.

National Safety Council – Kyndra Webb

- Kyndra Webb provided the NSC update as Tammy Franks was on PTO.
- The Child Passenger Safety Team at NSC has a .5 FTE Program Manager position open.

Executive Committee – Scott Downing

- Kyndra Webb shared the dates and hotel reservations of the upcoming November in-person Full Board meeting and reminded members to complete applicable travel assistance request forms.
- Scott Downing will coordinate a volunteer activity for Wednesday morning of the in-person Full Board meeting.
- Kyndra Webb shared the tentative 2025 NCPSB Meeting Calendar. Members will review and provide updates by email. It will be finalized in November 2024.

Data Committee – Emily Burton

- The Data Committee proposed to use the [NHTSA Data Dashboard](#) in place of the state dashboard project. The Board approved the motion to list it in the [Resource Center](#).
- Jennifer Booge, on behalf of the NDCF team, provided an update on the clean up of the vehicle list.

Membership Committee – Kristel Robison

- Kristel Robison reviewed how many applications we are received for the Public Safety – Fire/EMS Representative position.
 - The application review deadline was shared with the Members.
 - The interview dates were finalized and calendar hold has been sent to the Members.



- In October 2024, the Membership Committee will review the application scoring rubric and contact applicants for interviews.
- The interviews will be recording for Members who cannot attend each interview and would like to vote.

Community Engagement Committee – James Fitzpatrick

- James Fitzpatrick shared how many nominations we received for the 2025 National CPS Awards.
 - Due to the record number of nominations received, the Board decided to vote by category at a minimum.
- The Board discussed the scoring rubric for each of the award categories.
- James Fitzpatrick brought up the initial discussion of who is our target social media audience and this will be continued in depth in November.
- To prep for November, James Fitzpatrick also brought up the future of the CPS Coordinators Forum and quarterly Always a Board Member.
- Ron Kremer shared the social media report.

Curriculum Certification Committee – Mandi Seethaler

- Mandi Seethaler provided the curriculum update on behalf of Tammy Franks.
- The pilot sites for the *2024 CPST Certification Training Curriculum* have been chosen and the Instructors have received their digital copies of the Technician and Instructor Guides.
- Mandi Seethaler thanked the Board for their dedication and support of review the TG modules prior to the pilot, especially Module 4, which was due during KIDZ IN MOTION.
- Tammy Franks is working on the Instructor Prep Guide and it will be completed by the end of next week.
- The Board discussed the state law slides for module 7.
- The tentative date for the digital launch of the 2024 curriculum is December 2, pending pilot course results.
- As previously discussed, Instructors who have already earned their Hybrid Endorsement will keep their Hybrid Endorsement for the 2024 version.
 - There will be a required update course for Instructors worth 1.0 CEU.
 - Instructors must complete the 2020 Hybrid Endorsement by January 31, 2025.
- The NCPSB and Safe Kids will provide a series of webinars for Technicians and Instructors about curriculum and certification updates and changes.
- Mandi Seethaler shared the social media post templates for all curriculum social posts.
- Cass Herring discussed the transition of the renewal course with the *2024 CPST Certification Training*.
- Britney Lombard provided a webinar update

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The meeting was adjourned by Scott Downing at 11:51 AM CT.